

**VERGENNES TOWNSHIP**  
Regular Meeting Minutes  
May 17, 2004

The regular meeting of the Vergennes Township Board was called to order by Tim Wittenbach at 7:00 p.m. in the Vergennes Township Hall.

Members Present:	Tim Wittenbach	-	Supervisor
	Mari Stone	-	Clerk
	Jean Hoffman	-	Treasurer
	Al Baird	-	Trustee
	Vern Nauta	-	Trustee

Minutes of the April 19, 2004 Regular Board Meeting stand approved as presented. Motion by Hoffman, seconded by Baird, to approve bills as read. **Motion approved.** Motion by Nauta, seconded by Stone, to approve Agenda as written with addition of No. 5-Windows 98/Tim Wittenbach Computer. **Motion carried.**

**Guest – Kent District Library Leadership Team Member, Brian Mortimer.** New millage vote to be held August 3, 2004. Eighteen Kent County Branch libraries depend upon the millage. Only City of Grand Rapids, and Sparta and Solon County are not part of the KDL. Last millage vote was in 2000 for .88 mills for four years ending this year. There will be two questions, 1) renewal of .88 mills for 10 years or 2) increase millage .12 for a total of 1 mill for ten years. Passage of the first millage request would have a homeowner of a \$100,000 house paying \$40 a year and same homeowner would pay \$50 annually if both the first and second millage requests pass. This millage to be used for general library operations not for buildings. If questions, contact KDL via website or hotline.

**New Business:**

1. Planning Commission Recommendations. Private Road Ordinance – Vandersloot recommended removing "B. thru K." and suggested the addition of "N." which was originally included regarding maintenance of cleared areas. Stone noted it gives "teeth" to the ordinance so that Zoning Officer has something written to follow when issuing reprimands and/or citations. **Motion by Stone, seconded by Hoffman, to approve Ordinance 2004-8** amending the Private Road as recommended by the Planning Commission and including addition of item "N." regarding cleared area maintenance. **Motion approved.**

**Roll Call Vote: Yes: Stone, Hoffman, Nauta**  
**No: Baird, Wittenbach**

**Motion by Nauta, seconded by Wittenbach, adopt Ordinance 2004-9,** reinserting language back into the PUD Ordinance regarding necessity of holding a Public Hearing at the Board level per Township Zoning Act. **Motion carried.**

**Roll Call Vote: Yes: Baird, Stone, Hoffman, Nauta, Wittenbach**

2. Representative to Lowell Area Community Fund Board. Kate Dernocoeur's term is up, and the Fund has requested nominations from Vergennes for their appointment. Discussion was held – it was agreed that Marsha Roth, who is willing to serve, would be a fine representative. There was no desire to look further. Baird made a motion, seconded by Hoffman, to nominate Marcia Roth as Vergennes Representative on the Lowell Area Community Fund Board. **Motion approved.**
3. Discussion Regarding Refund Policy for Zoning Applications. Stone noted that money should cover staff time, cost of publication of notice of hearing, and Zoning Attorney time to list a few items. Wittenbach suggested refund be allocated on a case by case basis. Hoffman suggested a 50/50 policy. Nauta indicated a one year trial policy might be appropriate. Baird made a motion to refund after deducting reasonable out of pocket expenses. No second to the motion. Motion by Nauta, seconded by Stone, to establish a Refund Policy for Zoning Applications whereby cancellation of zoning hearing up to one business day before scheduled hearing would allow 50% refund; forfeit of any refund when cancellation occurs on the scheduled day of the hearing. **Motion carried.**
4. Windows 98 – Tim Wittenbach Office Computer. Computer got a virus and it needs Windows 98 not Windows 95 to enable installation of Norton Anti-Virus detection software. It will take 1 1/2 hour for installation. Motion by Hoffman, seconded by Baird, to install Windows 98 and Norton Anti-Virus detection software on Tim Wittenbach's office computer as well as pay for the cost of 1 1/2 hour installation time. **Motion approved.**

### **No Citizens Comments**

Baird commented on J. Vandersloot Report about a second mission group separate from the mission already at the Lowell Airport. City of Lowell owns airport and they are having conversations with a missionary flight group that would like to build a facility/hangar next to airport which would hold approximately 8 airplanes, flight simulators, and where they would also conduct training. Other than flight training, there would be shipping activity of donated items. None of the items would be stored at the facility.

Approximately 70 people attended meeting re development along Alden Nash Corridor south of Vergennes Road. Seems to be a perception by residents that this development is a "done deal". Board will consider publishing some type of timeline detailing what steps need to be taken when formal applications for large developments are made.

Meeting adjourned at 7:45 p.m.

Respectfully submitted,

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Mari Stone, Clerk